

## 2011 Summer Camp Registration Tips

Registration for DC DPR 2011 Summer Camps opens on February 23, 2011 at 12:00pm! The first day registration opens is always the busiest, both online and in-person at the Summer Camp Office. By following the tips listed below, you will ensure that you have the easiest and fastest registration experience. We look forward to seeing you this summer!

### General Registration Facts

- Camp sessions are 2-weeks long and the summer is made up of 4 sessions. You can purchase any or all of the sessions, but can only attend the sessions that you register and pay for.
- The ability to register for a session will close one week prior to the start of that session.
- Registration can be completed online at <http://dpr.dc.gov> or in-person at the Summer Camp Office (1480 Girard St NW, 4<sup>th</sup> FL). **Online registration is highly recommended.**
- Residents applying for the Reduced Rate registration fee MUST qualify in person at the Summer Camp Office before they register; applications will be approved only if all of the necessary documents are provided. After qualification, families will be able to register online or in-person using a coupon code.
- Registration is on-going during the camping season; however, there are NO waiting lists.
- Cancellation and Refund requests are not accepted any later than one week prior to the start of the session being cancelled; an automatic 10% processing fee applies, no exceptions.
- There will be no payment plans offered during the Summer 2011 camping season; payment must be made in full for chosen sessions at the time of registration.
- Customers will not be allowed to register at the full price and then apply for the Reduced Rate fee.

### Dates to Remember

#### February 14-22<sup>nd</sup>: Reduced Rate Application Pre-Qualification Period

During this period, customers may come to the Summer Camp Office to complete Reduced Rate applications. Applicants must bring their required income and proof of DC residency documentation to the Summer Camp Office in order to be approved for the reduced rate and receive their coupon code. The goal of the pre-qualification period is to assist residents with completing their Reduced Rate applications so that they can easily register for camp during the DC Resident and Open Registration periods. However, Reduced Rate applications will be accepted throughout the entire Summer 2011 season.

**February 23<sup>rd</sup>:** Registration opens to DC residents at 12pm.

**March 7<sup>th</sup>:** Registration opens to non-residents at 12pm.

### Summer Camp Office Contact Information

Address: Columbia Heights Recreation Center, 1480 Girard St. NW, 4<sup>th</sup> FL, Washington, DC 20009;  
accessible via Columbia Heights metro station, limited street parking is available

Hours: Mon-Tues 10:00 am - 6:00 pm & Wed-Fri 10:00 am - 5:00 pm

Phone: 202-671-0372

Email: [dpr.camps@dc.gov](mailto:dpr.camps@dc.gov)

### Camp Locations

All Camp locations are listed online at <http://dpr.dc.gov> on the camping webpage. DPR camps are available for children from ages 3-13 years old. DPR also offers inclusion camps or services for children and adults with special needs from ages 6 to adult. Parents of teen campers (14-19) should contact the D.C. Department of Employment Services (DOES) at (202) 698-3492 for information regarding Teen Camps.

## Camp Hours

DPR Summer Camps are open 9:00 am – 5:00 pm and a “before and after care” package is offered that allows a camper to arrive at 8:00 am and stay until 6:00 pm. A standard \$20 fee for the “before and after care” package applies to residents and reduced rate customers; the non-resident fee is \$43.75.

## Camp Prices (*per session*)

Non-Resident: \$218.75	DC Resident: \$100.00	DC Resident Reduced Rate: \$25.00	Before & After Care (flat rate) DC Resident: \$20.00 Non-Resident: \$43.75
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## Tips for Registering Online

- **CREATE a DPR Registration Account**

If you do not already have a DPR ASA account, you can create a DPR ASA account (username & password) for all members of your family by visiting the DPR website at <http://dpr.dc.gov>. Click on the large icon titled “Sign Up for a DPR Activity or Class” and following the instructions on the page to create an account or click on this link: <http://www.asaponlinereg.com/Default.aspx?org=774>

- **VERIFY your Registration Account before February 23<sup>rd</sup>**

By making sure all your personal information is accurate and that **all** of your family members are listed under your account, you will be able to easily register your children into DPR programs and Summer Camps.

- **REVIEW all of the Summer Camp offerings before making your choice**

Before you register your children in DPR summer camps, make sure you know exactly which camps you would like to enroll your children in, and have a few alternative choices just in case your first choice is full when you register.

- **PAY for Summer Camp**

Before you can finalize your registration, you must make payment in FULL for the sessions in your cart. Payments can be made online using a credit, debit, or gift card that has a Visa, MasterCard, or Discover card logo (no AmEx). These gift cards can be purchased at most major retail stores; this is offered as an alternative for families who typically pay with Money Orders so that they have equal access to online services. All online registrants will receive an immediate e-mail receipt. Note: You are not registered until you have paid and received a receipt.

### ***Things to keep in mind with DPR summer camp sites:***

- \* If you have more than one child you are registering, keep in mind that some recreation centers offer more than one camp for children of various ages. Know your first and subsequent alternative choices for those multi-camp sites ahead of time because they tend to fill up fast.
- \* If you register for only one session that means your child is registered for 2-weeks, not the entire summer. If you register for one session, that does not automatically mean that the other sessions at that same site will be open later when you want to register for them, always have alternate choices.

## Tips for Registering In-Person

The easiest and fastest way to register for Summer Camps is online. However, if you prefer to register in-person, the Summer Camp Office will be available to assist all customers during open hours. Payments can be made using a credit, debit, or gift card that has a Visa, MasterCard, or Discover card logo (no AmEx). Payments can also be made by certified check or money order made payable to DC Treasurer.

## Non-Profit Agencies and CFS Foster Child Enrollments

Both Not-for-Profit Agencies and the DC Department of Child and Family Services should contact the Summer Camp Office directly for registration and payment instructions.

***We look forward to seeing you this summer!***